

Choose **one** of the following options

(Parents of Lesotho are compelled to choose option 3)

| | | | |
|---|--------------------|---------|--------------|
| Full name and surname of learner | | | |
| Grade | | Year | _____ |
| Please attach copies of ID, salary advice, proof of banking details <u>or</u> a cancelled cheque of the person who is responsible for settling the account. | | | |
| Option 1 | DEBIT ORDER | | |
| (Please note: No payments should be made into the school account. We have separate accounts.) | | | |
| I request Paul Erasmus High Hostels to arrange with Buro Focus to deduct the hostel fees from my bank account. | | | |
| Name of Bank/Building society | | | |
| Address of branch | | | |
| Branch code | | | |
| Account holder's name | | | |
| First name | | | |
| Other Initials | | | |
| Account number | | | |
| Account type (Attach cancelled cheque) | Cheque | Savings | Transmission |
| Date of first withdrawal | | | |
| Registration fee | _____ | | |
| Total for hostel year 2010 | _____ | | _____ |
| If the debit order is not met then the outstanding amount will immediately be claimable and payable. I shall also be responsible for the payment of all lawyers and client costs connected with the collecting of the outstanding amount. | | | |
| Date _____ | Signature: _____ | | |
| ID Number _____ | Tel. Nr. (w) _____ | | |
| Is your estate under investigation? <input type="checkbox"/> Y <input type="checkbox"/> N | Tel. Nr. (h) _____ | | |

Parents of Lesotho must note that they must fill in option 3.
Parents of South Africa must note that if they take option 2 the amount must be paid before the learner enters the hostel each term.

Breakage:
Learners will receive lockers and rooms in a good condition. Should damage occur in the room, study hall or any other place in the hostel, your account will be debitted accordingly for the amount needed to repair or replace the damages.

| | | | |
|-------------------------------------|-----------------------|-------|--|
| Option 1 | ANNUAL PAYMENT | | |
| Annual amount for the year 20 _____ | | _____ | |
| Registration fee (pay before _____) | | _____ | |
| Balance | | _____ | |
| Minus discount | | _____ | |
| Total (Pay before _____) | | _____ | |
| Date _____ | Signature: _____ | | |
| ID Number _____ | Tel. Nr. (w) _____ | | |
| | Tel. Nr. (h) _____ | | |

(Must pay before learner enter the hostel every term)

Please be advised that no learner will enter the hostel premisses if the deposit and terms money is not paid before entering the hostel.

| | | | |
|-------------------------|-----------------------|-----------------------------------|-------|
| Option 2 | TERMLY PAYMENT | | |
| 1st Term: Amount | _____ | 2nd & 3rd Term: Amount | _____ |
| Less Registration Fee | _____ | 4th Term: Amount | _____ |
| Total | _____ | | |
| Date _____ | Signature: _____ | | |
| ID Number _____ | Tel. Nr. (w) _____ | | |
| | Tel. Nr. (h) _____ | | |

Initial _____

| | | | |
|-----------------------|---|-------|--|
| Option 3 | AS A CITIZEN OF LESOTHO I MUST PAY THE FULL AMOUNT FOR THE YEAR: | | |
| Registration fee | | _____ | |
| Hostel fee | | _____ | |
| Total | | _____ | |
| Date _____ | Signature: _____ | | |
| ID/Passport Nr: _____ | Tel. Nr. (w) _____ | | |
| | Cellphone _____ | | |

B. AGREEMENT BY PARENT/GUARDIAN OF LEARNER TO THE GOVERNING BODY OF PAUL ERASMUS HIGH SCHOOL HOSTELS AS CONSTITUTED IN ARTICLE 16(1) OF STATUTE 84 OF 1996 AS ADAPTED P/A PAUL ERASMUS HIGH SCHOOL SENEKAL

| | |
|--|--|
| Name and grade of learner 20_____ | |
| Name of person responsible for account | |
| Residential address of responsible person (please attach proof of residential address, e.g. water & electricity account) | |
| ID Number | |

Because I, the parent/guardian, apply for the above mentioned learner's admittance to Paul Erasmus High School for instruction as provided in Article 3 of Statute 84 of 1996 as amended.

- I accept the rules of Paul Erasmus High School Hostels, including the Conduct and Disciplinary Code, as modified from time to time. I accept that the Governing Body in consequence of the stipulations of Articles 36, 37, 38, 39 and 41 of 1996 is responsible for the financial administration of the school fees.
- I undertake to pay hostel fees as demanded by the education legislation with the understanding that:
Payment will be appropriated/used in the following sequence/consecutive order: outstanding fees regarding the previous year/years.
- Should any amount as mentioned above not be paid by the due date, the full outstanding hostel fees will be paid immediately and the Governing Body is entitled to take any steps against me should I fail to rectify the default within 7 (seven) days, after a written notification in this regard. The notification will be issued by registered post and will deem to have been received 4 (four) days after dispatchment thereof by post as mentioned.
- I accept that should I neglect to pay, the Governing Body will then take action without notification as deemed fit which may include judgement by default in a competent/authorized court, a salary order of attachment, a debt order of attachment or other action.
- Collection Commission at 10% on every payment may be levied/imposed charged and all costs on the scale like between solicitor/attorney and own client may be redressed, including costs which may be concluded later should I neglect to pay in consequence of this agreement.

I agree that for the purposes of this agreement/contract, a certificate signed by the treasurer of the Governing Body, will be conclusive evidence of the outstanding and due amount.

Initial _____

6. The Governing Body's right to extort previous and other financial commitments from me will not be influenced by this. This agreement neither replaces nor changes the existing demands/claims of the Governing Body against me.

7. Hostel fees are payable before a learner are allowed into the hostel each term. No learner will be allowed into the hostel if there is an outstanding balance on the account.

No changes, omissions, or additions to this contract will have any legal force unless they are put in writing and signed by both parties.

I also choose the address above for receiving notifications, documents, as well as documents which initiate legal action. (Domicilium citandi et executandi)

PARENT/GUARDIANAS WITNESS

THUS DONE AND SIGNED AT _____

ON THIS _____ DAY OF _____ 20 _____.

FOR OFFICE USE ONLY:

The Governing Body of Paul Erasmus High School Hostels hereby accepts the commitment/undertaking as submitted, and grants the learner admission for the designated school year.

ON BEHALF OF GOVERNING BODY

AS WITNESS

1. _____

2. _____

If this undertaking is not submitted by 30 November 20_____ it will be accepted that the parent has not applied for admission. Other or new applications for admission will then be considered.

DISCIPLINARY SYSTEM
PEHS HOSTELS

Name: _____ Date: _____

Grade: _____

Serious Transgressions:

| | | |
|---|----|--|
| Smoking, drinking alcohol or any illegal substances or in possession of these | 60 | |
| Intoxicated (drunk in hostel, returning intoxicated back to the hostel) | 60 | |
| In possession of knives or weapons | 60 | |
| Leaving hostel without permission (to town or any other place) | 60 | |
| Theft | 60 | |
| Fighting or bullying learners | 60 | |
| Intimidating other learners | 50 | |
| Continuously upsetting the discipline/order in hostel | 60 | |
| Vandalism | 30 | |
| Illegal visitors | 20 | |
| Bad behaviour towards staff | 50 | |
| Lying to staff | | |
| Repeatedly transgressing the rules - double points | | |

Less Serious:

| | | |
|--|----|--|
| Illegal equipment | 10 | |
| Disruptive in study/dining hall | 10 | |
| Absent from study/dining hall | 10 | |
| Late for study/meals | 10 | |
| Making a mess in hostel | 10 | |
| Making a noise after silence bell | 10 | |
| Making a noise after lights out | 10 | |
| Lights on after lights out | 10 | |
| TV after lights out | 10 | |
| Phone during silence or after lights out | 10 | |
| Phone in study | 10 | |
| Late after exit weekend | 10 | |
| Late from town | 10 | |
| Not in room with inspection | 5 | |
| Washing clothes in hostel or on Sundays | 5 | |
| Rooms untidy | 5 | |
| Uniform wrong | 5 | |
| Sleeping in study | 5 | |
| Talking in study | 5 | |
| Going to town without uniform | 5 | |
| Removing utilities out of dining hall | 5 | |

Signature: _____



REGISTRATION:

20_____

PAUL ERASMUS HIGH SCHOOL
HOSTELS

A. ONLY FAMILY DETAILS

| | | |
|--|--|------------------|
| 1. | Full name and surname of learner | |
| 2. | Grade and class in 20_____ | |
| Name and address of person responsible for hostel fees | | |
| 3. | Relationship (father/guardian/stepfather) (mother/guardian/stepmother) | |
| | Initials and surname | |
| | Postal address | |
| | Occupation | |
| | Company | |
| | Work address | |
| 4. | Home address of learner | |
| 5. Telephone numbers | | |
| Father | | Mother |
| Work: | _____ | Work: _____ |
| Cellphone: | _____ | Cellphone: _____ |
| Fax: | _____ | Fax: _____ |
| 6. Names of other learners in the family that attend Paul Erasmus High School | | |
| | Child | Grade |
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |